

SCHOOL UNION 69
NOTICE OF FINANCE SUBCOMMITTEE MEETING

November 28, 2023

5:30 p.m.

Via Zoom only:

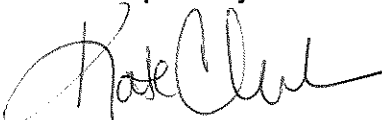
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FINANCE SUBCOMMITTEE MINUTES

In attendance: Jude Masseur, Chair, Carly Kincaid and Emily Berry.
Also in attendance: Kate Clark, Superintendent and Bob Bocko, AVS parent.

1. Jude Masseur called the meeting to order at 5:33 pm.
2. Update on office staffing: Steph McBride began .5 on 11/6 and Paula Emerson began working .5 on that same date.
3. Grants update-on track, this month has been devoted to required reports.
4. '23 Audit preparation plan-priorities have been set, significant efforts have been made to establish due to-from accounts in the software and should be completed this week. The process of gathering hard copies of items needed on the list from each auditor has begun and a date for a visit from Brewer and Brewer to Hope Town Hall has been proposed by Samantha Mank: January 30 and 31, 2024.
5. Discussion budget presentation to the Joint School Committees on December 5th
6. Public Comment-Mr. Bocko said that public notice for this meeting was not widely shared. Mr. Bocko also reminded the committee of the laws around outstanding checks and warned of possible push back to any additional staff added to the CO business office.
7. Jude Masseur moved to enter executive session is requested pursuant to M.R.S.A. §405 (6) (A) for consideration of employment duties, seconded by Emily Berry and the subcommittee entered executive session at 6:07 pm. The subcommittee exited executive session at 6:30 pm.
8. Jude Masseur moved to adjourn the meeting, seconded by Carly Kincaid and the meeting was adjourned at 6:31 pm.

Respectfully submitted,



Kate Clark